



Booking Form – For Individuals

For group bookings please contact Morning Star Trust direct

Please contact the office (either by phone or email) to check the availability of your chosen activity. Then complete this booking form and a medical form. Return them together with a minimum payment of 20% of your chosen activity cost (to the nearest pound), to the address shown below. Cheques payable to **Morning Star Trust**. Extra forms can be photocopied or printed out from our web site.

Morning Star Trust, Crews Quarters Offices, The Historic Dockyard, Chatham, Kent, ME4 4TZ. Tel. 01634 403890 sailing@morningstar.org.uk www.morningstar.org.uk

Activity name:
Boat (Dayspring or Morning Star):
Dates:
Cost of activity £
Deposit / Fee enclosed:

Personal Details

Title:
Surname:
Forename(s):
Home address (to where we will send correspondence):

Post code:
Daytime phone number:
Evening phone number:
Mobile phone number:
Email address (only if this is a reliable means of contact):

Passport Details - for trips abroad only

Passport number:
Nationality:
Place of birth:
Expiry date:

In the unlikely event of an emergency, whom should we contact?

Name:
Address:

Postcode:
Relationship to participant:
Daytime phone number:
Evening phone number:
Mobile phone number:

Approximate size of oil skins required: **XS** **S** **M** **L** (Please circle)

Boot size:

Details of any special dietary requirements:

Declaration

I declare that the information given is accurate to the best of my knowledge and that I have read and understand the booking terms and conditions.

If you are under 18, an adult who has responsibility for you must sign to give you permission to take part.

Signed:

Date:

How did you hear about us?



Medical Form

The purpose of this medical questionnaire is to certify that you are fit and well to participate in the chosen sailing activity. **All information will remain confidential.** Please answer **ALL** of the questions and if you answer **YES** to any, please consult your GP for advice. A positive response to a question does not disqualify you from participation; it simply means that there is a pre-existing condition that may affect your safety whilst engaging in your chosen activity.

Please return to Morning Star Trust along with your booking form.

Name of activity:

Dates:

Full name:

Date of birth:

Age:

Are you / do you suffer from

- | | |
|--|-----|
| 1. A disability (inc. visual or hearing impairments) | Y/N |
| 2. Diabetic | Y/N |
| 3. Epileptic (inc. fits & convulsions) | Y/N |
| 4. Asthma | Y/N |
| 5. Allergies (e.g. food, drug, insect) | Y/N |
| 6. Heart problems | Y/N |
| 7. Mental health problems | Y/N |
| 8. Taking regular medication | Y/N |
| 9. Recurring health problems | Y/N |

If you have answered yes to any of the above, please give details:

Do you have any other medical or physical conditions that may affect your ability to participate fully in your chosen activity? If yes, please give details:

Please be aware that seasickness can impair your ability to take or benefit from oral medication.

Please check that you are up to date with your Tetanus inoculation.

Declaration

I understand that sailing will involve strenuous activity and that I need to have a reasonable level of fitness in order to participate. Before commencing my sailing activity, if I have any concerns whatsoever about my physical fitness or health I will seek the advice of my GP immediately. I hereby certify that the above information is to the best of my knowledge true and correct. I understand that if the information provided by me is found to be false, I risk losing my place on the activity.

Signed (by Participant):

Date:

If you are under 18 an adult who has responsibility for you must sign on your behalf.

Booking Terms & Conditions

1. All bookings must be accompanied by a deposit of 20%, except for bookings made less than six weeks before the start of a trip which must be accompanied by the full payment. If you are part of a group, this is the responsibility of your group organiser.

The balance of fees is payable six weeks before the trip begins. If this balance is not paid by this date, we reserve the right to cancel the booking and retain any deposit paid.

A provisional booking may only be held for a maximum of seven days.

In the event of cancellation by you the deposit will be forfeit. If you cancel within six weeks of the start of the trip the following scale of cancellation charges will apply:

4-6 weeks	40% of full fees
2-4 weeks	50% of full fees
1-2 weeks	60% of full fees
1-7 days	75% of full fees
Date of voyage	Full fee

If Morning Star Trust cancels (other than for a failure by you to pay fees on time), all monies paid will be refunded in full. Our liability in such a case is only for money paid.

2. The price is fixed and includes all meals (breakfast, lunch and evening meal), protective clothing, fuel, mooring costs and VAT. Personal travel insurance is not included and if required should be organised separately. (MST is able to advise on a suitable policy.)
3. On board our boats' crew live in close proximity. Accommodation consists of single bunk beds in open cabin areas. On occasions it may be necessary for some of the crew to share the open saloon area with members of the opposite sex according to the gender mix of the group.
4. Every effort is made to deal with problems and complaints on the spot by the skipper. If agreement cannot be reached, complaints should be referred to the Trust office, and if that fails to the Board of Directors.
5. The itinerary and contents of each voyage are all stated in the brochure. Morning Star Trust reserves the right to alter the advertised programme should this be necessary on account of weather or other factors beyond our control.
6. We require a minimum of six guests aboard Morning Star and three aboard Dayspring for local sailing activities to safely take place. More adventurous activities may require a larger crew in order to go ahead at the skipper's discretion.
7. In accordance with the E.C. Directive 90/314/EC all passengers booking with Morning Star Trust are fully protected against the loss of all monies paid to us for the holiday (and repatriation if required) due to insolvency, by way of an Insurance Policy with Contractors Bonding Limited of Tower 1, Shortland Centre, 51 Shortland Street, PO Box 3772, Auckland New Zealand. The administrator of the Scheme is Status Insurance Management Ltd, PO Box 2256, Billericay, Essex CM12 0DH. Status Insurance Management Ltd is authorised and regulated by the Financial Services Authority. Contractors Bonding Ltd is a New Zealand registered insurance company and subject to the regulations and supervision of the Insurance and Superannuation Unit of the New Zealand Ministry of Economic Development.
8. Trips are open to all persons aged 15 years or over subject to the contents of the medical declaration which must be completed at the time of booking. Applications from persons under the age of 15 years will be considered on an individual basis. The decision of Morning Star Trust on this matter is final.
9. The point of contact for all enquiries is the Morning Star Trust office: Morning Star Trust, Crews Quarters Offices, The Historic Dockyard, Chatham, Kent, ME4 4TZ. Tel: 01634 403890. Email: sailing@morningstar.org.uk Web: www.morningstar.org.uk

Ships Rules:

On board we try to keep rules to a minimum. The only discipline on board is that which the situation itself imposes. The following are for your safety:

1. The crew must agree to sail under the command of the skipper, to abide by his/her decisions and to carry out duties assigned.
2. Smoking is only permitted on deck.
3. Alcohol should not be brought on board without the skipper's knowledge and approval. The skipper reserves the right to control its consumption.
4. Mobile phone usage will be limited for safety reasons.
5. Music should only be listened to on personal stereos (MP3 etc) and may not be used on deck.
6. In port, no one is to leave the boat without the permission of the skipper.

Caveat note:

Sailing is an adventurous activity by nature; conditions at sea can be unpredictable and therefore involve an element of risk. Morning Star Trust takes all reasonable measures to prepare for and to deal with any foreseeable situation that could arise.